



Inman Elementary School Parents' Advisory Council
3963 Brandon Street
Burnaby, BC V5G 2P6
E-mail: inmanpac@gmail.com

Date: Sept 18, 2024
Time: 7:00 - 8:30 pm

Meeting Minutes

Location: Library & Zoom
Meeting chair: Vanja Nikolic
Recorder: Reiko Tagami

Note: Numbering of the items below correspond to the numbering in the agenda. The items below are listed in the order they were discussed at the meeting, which may be different from the agenda due to the availability of the presenter at the time the item was scheduled to be discussed.

1. Approval of Agenda

Moved, seconded

2. Approval of PAC AGM Meeting Minutes 2024-06-19

Moved, seconded

3. Round Table Introductions

- President: Vanja Nikolic
- Vice-President: Celina Woo
- Treasurer: Joana Turcios
- Secretary: Reiko Tagami
- CPF Rep: Anthe Harabaras
- (regrets - attending CPF) & Jeanne Morell
- DPAC Rep: Habeeb Shah
- Emergency Preparedness Rep: Amastasia Doe (regrets)
- Events & Fundraising Rep: Vanessa Gacusana & Gabrielle Briseoibs
- Newsletter/Communications Rep: Jeanne Morell
- Hot Lunch & Milk Coordinator: Elaine Que
- Members-at-Large: Jassy J., Andrew C, Katie T, Tina A, Helen L (regrets)
- Inman Principal: Dave Maclean
- Head Teacher: Griselda Pastora-Gomez
- Non-executive parents in attendance: [none noted]

4. Principal's Report/Head Teacher's Report

- 11 new staff, smooth start to the school year
- EA staffing stabilized, lost 1 position because of students not returning; hiring a 20-hr position
- Events coming up:
 - Sept 20, Terry Fox Run
 - Sept 22, Rivers Day - Guichon Creek is in Inman neighbourhood, school will look to plan several projects focusing on the creek, including:
 - raising salmon fry and releasing them into the creek (Grade 2/3);
 - creek restoration with BCIT students;
 - mural project with Ms. Lukie across back wall of playground adjacent to basketball courts

- Sept 30, National Day for Truth & Reconciliation
- Oct 2-3, Meet the Teacher
- Shared plans for school musical but not yet ready to announce publicly, so not including title in minutes.

5. President's Report

Vanja welcomed parents and reviewed the PAC meeting format.

6. Canadian Parents for French (CPF) Updates <http://cpfburnaby.ca/>

Jeanne gave overview of CPF activities and programs.

7. DPAC Updates <http://www.burnabydpac.com/>

Habeeb reported that he had not yet been able to attend a DPAC meeting, because the link did not work.

8. Emergency Preparedness Updates

Vanja updated on Amastasia's behalf. Annual replenishment of water is needed. Teachers donated crayons, etc. at the end of last year.

9. Events & Fundraising Activities Updates

Katie gave events and fundraising report (regrets Tina).

Excited to support Gaby (events & fundraising) and Elaine (hot lunch/milk coordinator). We have been helping with the transition and supporting them as we chat about what the next months look like.

Here are some things that we are working on:

- Finalizing the hot lunch & milk program; communication and online ordering will be coming within the next few days. Milk will be offered on Mondays and Fridays. Due to volunteer availability and Pro-D days, this year the hot lunch will be offered on Wednesday vs Friday.
- Working with the Grade 7s to co-host a Halloween event. Date and further info TBC.
- Neufelds Farm Market: ordering will be late October, early November.
- Purdys holiday fundraiser: ordering in November, with pick up in December.
- In lieu of the holiday market will be a holiday silent auction, online as well as in person. Will work with each classroom to make up some amazing gift baskets for auction.

Our communication for events & fundraisers will be posted on our Facebook group, via Mr. Maclean's weekly email as well as posted around the school. So be on the lookout in your email and join our Facebook group (Inman PAC).

Always looking for volunteers in any capacity—send an email or simply come chat with us. Email: inmanpac@gmail.com

10. Financial Statement Updates

We currently have about \$20k for unrestricted funds. We hope to fundraise \$8k this year. We estimate we will have about \$9k in restricted funds - which are typically used for field trips. We'll have a healthy budget for the 2024-2025 year, which we are very excited about, we're just waiting to hear back regarding the school's wish list. We will be defining our Budget and presenting it at our next meeting in Oct as well as our year end statements for 2023-2024. So be sure to attend that one.

I cannot emphasize enough how important it is to have volunteers to make sure we can fundraise for all the exciting things we want to do for our kids. Please volunteer. If you have one hour, one day or can help

out on an ongoing basis, please do it. Your help really makes a difference.

11. Old Business

None

12. New Business

- Crossing guard program - Mr. Maclean is looking for parent committee to supervise.
- Wishlist - teacher and staff responses not yet complete. Perennial needs include review and replacement of “guided reading” books for K-3; field trips; consumables; funding for school musical; funding for school library.
- Inman has second-largest Kindergarten enrolment in Burnaby School District.

13. Adjournment - Next Meeting Dates

Dates for Oct and Nov 2024 (3rd Wednesday of each month):

- Oct 16, 2024
- Nov 20, 2024

No meeting in December.

Motion to adjourn: moved, seconded.