



Date: May 15th, 2024  
Time: 7:00PM to 8:30PM

## Meeting Minutes

Location: Zoom

Meeting chair: Vanja N

Recorder: Helen L

### **Call to order: 19:08**

1. Approval of Agenda  
Moved: Katie                      Seconded: Helen
  
2. Approval of [PAC Meeting Minutes 2023-02-21](#)  
Moved: Katie                      Seconded: Helen
  
3. Round Table Introductions
  - President: Vanja N
  - Vice-President: Celina W
  - Treasurer: Joana T (regrets)
  - Secretary: Helen L
  - CPF Rep: Anthe H (regrets) & Tracy C
  - DPAC Rep: vacant
  - Emergency Preparedness Rep: Amastasia D (regrets)
  - Events & Fundraising Rep: Katie T & Tina A (regrets)
  - Newsletter/Communications Rep: Jeanne M
  - Members-at-Large:
    - i. Jassy J
    - ii. Terri B
    - iii. Andrew C (regrets)
    - iv. Diana P (regrets)
  - Inman Principal: Dave Maclean
  - Head Teacher: Derek Cockram
  - Non-executive parents in attendance: Lena
  
4. Principal's Report/Head Teacher's Report

### **Principal's Report from Dave**

- Staffing update: 19 divisions again, no change to size of staffing for classroom.
- Event updates:
- Intermediate choir
  - Track meet day went well
  - Body science was a success; staff appreciation is a huge hit!
  - Music Monday: first Monday of May there is a song given out nation-wide and we didn't prepare it with everyone. But as part of the Music Monday celebration, Janet Nordstrum made it a celebration of Musical the Seussical. It was so cool while pictures of the musical played in the background as a slideshow, the entire school sang the songs from the Musical spontaneously and it was magical!
  - Beginner band festival



- o Battle of the books. Tied for 3rd place.
- o Ready for Sports day

Thank you to Derek's last PAC meeting tonight as he will move to Stride as Head Teacher there.

**Head Teacher's Report from Derek:**

- o Dance club competing tonight at Burnaby Mountain.
- o Gauss math contest and expecting very excellent results soon for 1 student. Great connection with Moscrop high school students who conduct the challenges.

**5. President's Report**

- o DPAC position (currently vacant)
- o Secretary (vacant starting September, 1 person has expressed interest)
- o Event & Fundraiser Chair (vacant starting September)
- o New & vacant position, Hot Lunch coordinator
- o More information on vacation positions to be released soon

**6. Canadian Parents for French (CPF) Updates** <http://cpfburnaby.ca/>

- o Anthe is attending the CPF meeting as we speak.
- o French summer camp over 3 weeks, July 22 to August 12. Currently looking for French teachers to work at the camps. Dave had shared it to all French teachers at Inman but no one has expressed interest so far.
- o CPF National formally announced that as of June 1 2024, anybody who is currently a paid member CPF will be free from June 1, 2025. Anyone who signed up after June 1 will be free.

**7. DPAC Updates** <http://www.burnabydpac.com/>

- o Position vacant. Members attend meetings when they can.

**8. Emergency Preparedness Updates**

- o Amastatia is unable to attend. Vanja shared there's no new updates, just more water, crayons to refill in the bin.

**9. Events & Fundraising Activities Updates**

- Our Staff Appreciation week was incredible! We filled their week with lots of goodies, lunch and drinks. Thank you everyone who donated, volunteered and supported our Inman Staff.
- Important date change - Hot lunch and milk will be moved to Thursday May 23 instead of Friday May 24th due to field trip affecting half the school.
- JogATHon - Friday May 31st - warm ups start in the gym at 1:30. Encourage your child to gather pledges for the laps that can be ran. Pledge forms due Thursday, May 23. Families are welcome to join in on the fun. Our goal is to raise \$15,000.

**10. Financial Statement Updates**

- o Joana is not available. She wants to pass on reminders for all teachers to spend their consumable money, and reminders for staff wishlists for next year.
- o Dave suspects teachers may be holding on to receipts till end of the year but Dave will share reminders for teachers to submit their receipt early so it's not piled to the end.



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- o Dave asked if it's possible for PAC to cover some of the extra cost of curtains? Vanja replied, on behalf of PAC with the uncertainty of the Event Fundraiser Chair vacancy upcoming, we're not sure if we can commit to this at this point. If we make a lot of good profit from Jog-a-thon, then maybe it's possible.

11. Old Business

- o none

12. New Business

- o If we cannot secure a milk/hot lunch coordinator, would it be possible to have intermediate students offer to help with milk & hot lunch support to continue this program for next year?
  - i. Tracy shared that at Cascade, it's a single class that volunteers every Friday. Cascade Secretary puts all the lunches out. All kids line up in the hallway and hand the Divisions lunches down the line to the same students and it takes roughly 10-minutes. Milk at Cascade does require a parent volunteer.
  - ii. Dave is apprehensive about asking staff to take on this task given it's a union issue because it's supposed to be a duty-free lunch. EAs have other priorities. Dave will connect with his staff to discuss further but he is not hopeful.
  - iii. When Dave sends out a parent volunteer call it fills up. Katie shares that it trails off. Particularly with milk, it's been the same parent. Dave will spam the PAC community for more parent volunteers, and at Kindergarten orientation.

13. Adjournment – Next Meeting Dates:

- o Wednesday, June 19 AGM

Motion to Adjourn: Vanja

Meeting adjourned at 7:32 PM.