



Date: February 21th, 2024

Time: 7:00PM to 8:30PM

Meeting Minutes

Location: Zoom

Meeting chair: Vanja N

Recorder: Helen L

Call to order: 19:01

1. Approval of Agenda
Moved: Diana Seconded: Katie
2. Approval of [PAC Meeting Minutes 2023-11-15](#)
Moved: Diana Seconded: Katie
3. Round Table Introductions
 - President: Vanja N
 - Vice-President: Celina W
 - Treasurer: Joana T
 - Secretary: Helen L
 - CPF Rep: Anthe H & Tracy C (regrets)
 - DPAC Rep: vacant
 - Emergency Preparedness Rep: Amastasia D (regrets)
 - Events & Fundraising Rep: Katie T & Tina A
 - Newsletter/Communications Rep: Jeanne M (regrets)
 - Members-at-Large:
 - i. Jassy J
 - ii. Terri B (regrets)
 - iii. Andrew C (regrets)
 - iv. Diana P
 - Inman Principal: Dave Maclean
 - Head Teacher: Derek Cockram
 - Inman Staff: Ms beatovic, Ms Medjed
 - Non-executive parents in attendance: Robin, Elaine, Jessarai J, Victoriano, Yuki, Hilal K, Ivy
4. Principal's Report/Head Teacher's Report
Principal's Report from Dave
 - Follow-up on Big Puddles on Playground - The staff spent 3 days of work out in the backfield, redug the gravel field & regravelled it. Drainage issue was due to crushed gravel. Cleanup work was done over Pro-D Day and weekend.
 - As of March 1 new Kindergarten teacher to replace current staff member. Dave also hired French Kindergarten teacher (PT) to backfill team.
 - French Carnivale planned early this year in collaboration with Moscrop to build relationships.
 - Musical is coming up with planning & rehearsal in full swing. Actors from Beauty and the Beast spoke with the cast. Woodshop teacher at Moscrop will help build the set. Lots of opportunities for school & community building.
 - Next principal's report in April will include enrollment numbers. Projection numbers are healthy.



- o New curtain rails are in, still waiting for carpenters to move stuff over. I previously quoted the curtains between \$12-15K. We decided to go with the final quote of \$15000 because it made more sense regarding the installation, etc. PAC had committed to the \$10000 at the start of the school year and the school will fund the additional \$5000 but more help to cover the cost would be great.
- o A personal donor donated \$2000 via SchoolCashOnline. Vanja said she has been putting up flyers to SchoolCashOnline direct donation to inman at local businesses.
- o Pay-as-you-can ticket sales for the musical have exceeded our \$2000 goal with more funds to come. Thank you for the generosity of Inman families.

Head Teacher's Report from Derek:

- o All headteachers across district and elementary schools work together and Derek shared all the wonderful work Inman have been collaborating with Moscrop. We're well ahead of other schools in the district. Kudos to all the wonderful teachers for building the relationships.
- o \$979 of the PAC funds were spent on lots of game sets including chess board sets, no stress chess, connect 4, kinetic sand, magnetic chess, checkers...etc. Lots of teachers will spend their consumables on more games and the shelves are well stocked. Great investment that benefits all grades, English & French. Derek spread the requests to all teachers and brought forward the needs of all teachers who submitted their request. Would be great to budget this every other year.
- o Vanja mentioned there can be opportunities at her work for brand new board games to be donated. Derek said strategy games are preferable, but kids all love all games including Uno, chess...etc.

Ms. Medjed Presentation on Body Science Saleema Noon Workshop information:

- [Saleema Noon](#) is a sexual health educator who has been doing this for 20 years in the Lower Mainland. Program starts with an evening parent information session, then the next day delivery of age-appropriate curriculum to class. [Workshop link here.](#)
- Typically programs like this are funded by PAC:
 - o \$375 parent workshop x 2 sessions
 - o \$600 per full day with students
 - o \$400 per half day with students
 - o Estimated total expense \$1575-2175
 - o Propose to fund every other year instead of annually.
 - o Timing to reserve would be March, workshop delivery in May
- Diana asked if there are other options offered by the district? Dave said Saleema is the main person. Public health nurses do offer this service but mostly focus on physical health but not online safety.
- Ms Medjed confirmed the curriculum is already included by staff, but this workshop offers professionals to come in to deliver this material.
- Dave feels Saleema's program will complement the district's digital literacy initiative.
- Dave to connect with Frankie (principal from Cascade) to see if they're also adapting Saleema's curriculum to ensure consistency.

5. President's Report

- o Nothing to report. DPAC position is still vacant.

6. Canadian Parents for French (CPF) Updates <http://cpfburnaby.ca/>

- o Not much to report. CPF meeting happening now and Tracy is attending.
- o Positive feedback for the French film festival.
- o Planning for French Summer Camp and in search of a new venue.
- o French lessons continue for parents.
- o French books coming back this week for anyone who has a subscription.



7. DPAC Updates <http://www.burnabydpac.com/>

- Jeanne shared DPAC meeting notes from Feb 20th. 2 presentation items:
 - i. #1 SOGI inclusive education curriculum was shared. DPAC website is being updated and soon presentations will be included. Feel free to visit the DPAC page to review.
 - ii. #2 AED machine (estimated cost \$200-\$1500) - Reported recent incident where a Burnaby high school student had a heart attack at school. Her life was saved from the use of a PAC purchased AED machine. Does Inman have an AED machine? Dave said no. The Health and Safety department is currently looking at inventory across the district. It indicates most high schools have it. Do we need certification to take to use the machine?
- Diana asks if the district is looking at getting AED machines for all schools? Or in the past they were funded by PACs? Dave confirmed the District provides whatever WCB requirements (i.e. first aid kits) and based on the number of staff, not students. School provides first aid kits to staff and we know who has first-aid training. Diana has one at her work and once it's used it has to be sent off-site to be recorded and reset.
- Vanja confirmed DPAC is looking at purchasing a bulk and same model. Stay tuned for more info.

8. Emergency Preparedness Updates

- Amastatia is unable to attend. No updates. Just ask for pencil crayons and colour pencil donations. Some items were donated and looking for more.
- Dave asks PAC to remind staff at the end of the school year and instead of throwing materials out, they can put used pencil crayons into the bin.

9. Events & Fundraising Activities Updates

Katie wants to thank all the parent volunteers who have helped out and will be helping out with the milk/hot lunch days.

Fundraisers:

Purdys:

- Ordering is open till Friday March 1st.
- Last week you would have received your personal division link for ordering. If you have not received it, check your junk or contact us at inmanpac@gmail.com.

Milk/Hot Lunch:

- Ordering for April-June milk and Hot lunch will open Friday March 1st. Look for the communication from Dave & our Facebook PAC page.
- *Due to chocolate milk packaging shortage, this ordering will be only for WHITE milk ONLY. That being said, we are monitoring the the shortage as well as sourcing out alternatives for September.
- Our volunteer signup.com will open as well. Please consider volunteering for Hot Lunch if you can. We are also seeking a couple volunteers to take over Mondays, Wednesdays and Fridays milk volunteer. If interested, please send us an email.

Neufelds:

- We are having our Spring Neufelds Farm fundraiser again.
- Ordering will open just after spring break. From April 2nd - 15th.
- Stay tuned for flyers and April newsletter for ordering link.

Events & fundraising position

- Tina and Katie have made the difficult decision to step down from chair at the end of June. Due to personal schedules conflicting, we are unable to continue the role.
- If anyone would like to know more about the role and what is involved, please come chat with us or email.
- We would love to find someone to step into the chair, or co-chair the role.



Ms. Beatovic suggests Friday June 14th to host volunteer appreciation event. All parents who volunteered will be invited to attend. Usually over the same week of staff appreciation event.

10. Financial Statement Updates

- o Glad to see teachers have spent the funds on the game purchases.
- o Deposit for stage curtain processed.
- o Looking for more money seeds. Vanja is doing a great job.
- o Joana to connect with Katiana on the \$2000 donation so to allocate the item on one of PAC's budget items.

11. Old Business

- o Traffic Safety Committee – No parent volunteer has come forward to Dave. Dave has connected with bylaw officers and Inman is on their rotation schedule. If we have parents drive in a clockwise direction it'll be easier. Still a work in progress.
- o Student Lunch Procedure Discussion - Dave had shared this back to staff and staff feedback so far has been against changing routine for this year. Something to consider for next year.
- o Communication between school and teachers - There were a few hot lunch dates that had to be moved. Is there a specific email Katie can send to notify people? Dave confirmed he is still the best lead person to coordinate with.

12. New Business

- o Digital Literacy/Whitehatter workshops - Dave said the district is launching a digital literacy curriculum and it is a comprehensive program. There are many digital literacy providers out there and the district has combined many of these materials into the district's curriculum. Dave wants to wait and see what is available before bringing in external providers. Perhaps something to consider and alternate between Body Health and this workshop. Full district digital literacy program to come in September and more accompanying info to come.

13. Adjournment – Next Meeting Dates:

- o Every 3rd Wednesday of the month
- o No meeting in March
- o April Meeting Date adjusted due to conflict with Spring concert:
 - i. Wednesday April 24
- o Wednesday, May 15
- o Wednesday, June 19 AGM

Motion to Adjourn: Joana

Meeting adjourned at 8:34 PM.