



Date: January 17th, 2024
Time: 7:00PM to 8:30PM

Meeting Minutes

Location: Zoom

Meeting chair: Vanja N

Recorder: Helen L

Call to order: 19:12

1. Approval of Agenda

Moved: Jeanne Seconded: Anthe

2. Approval of [PAC Meeting Minutes 2023-11-15](#)

Moved: Anthe Seconded: Celina

3. Round Table Introductions

- President: Vanja N
- Vice-President: Celina W
- Treasurer: Joana T
- Secretary: Helen L
- CPF Rep: Anthe H & Tracy C
- DPAC Rep: vacant
- Emergency Preparedness Rep: Amastasia D (regrets)
- Events & Fundraising Rep: Katie T (regrets) & Tina A
- Newsletter/Communications Rep: Jeanne M
- Members-at-Large:
 - i. Jassy J
 - ii. Terri B
 - iii. Andrew C (regrets)
 - iv. Diana P
- Inman Principal: Dave Maclean
- Head Teacher: Derek Cockram (regrets)
- Non-executive parents in attendance: Spela P, Judy W

4. Principal's Report/Head Teacher's Report

- Dave was at the school today. No staff was at school, including the daytime custodian. Hopefully the evening custodian and ground staff is able to shovel tonight. Dave does not believe Price street will be shovelled. Currently no indication of snow day tomorrow (Thursday Jan 18). Please check tomorrow morning on Burnaby District website.
- Basketball has started. We have 4 coaches. Girls team is shy of being complete so we have asked some Gr. 5s to join. Boys team has 20 boys. Ms Marshal is an alumni basketball team member from Trinity Western. It has been great to share her experience with us. Mr. Cockram is coaching again with help of Ms. Taylor.
- Now we're past Winter Break. We're having conversations on Spring Concert Seussical the Musical. We will be working with Moscrop Woodmaking and Art classes to help us build the set. We have a lot of experience and expertise on staff as well. It will be amazing. Gr 6-7 will be cast and crew. Other classes will be involved in songs. All students participate. Currently looking for stage curtain replacement and



have received 2 quotes. We're negotiating the prices to see if we can bring down the current quotes. We will report on expected prices soon. Very excited to have new curtains soon.

- o Very excited for game purchases for both English and French. Thank you for the support.
- o All classes except for Gr 6-7 and Kindergarten classes will go see Beauty and the Beast show by Line Entertainment. Classes that are unable to attend may engage with the entertainers in different ways.
- o French event coming up in March. Inman will work with Moscrop classes who have been working on Carnival game stations and will be running them at Inman. Inman is trying to create connections with Moscrop and Cascade. Look forward to more connections with Cascade next year.
- o Inman has been chosen as one of the schools this year to do a presentation to an outside panel. We will have outside DPAC parents, administrations from other schools, and assistant superintendent. Staff will present our goals, including comprehension and decoding. We have a large proportion of ELL students. More details to come. PAC is welcome to sit in on this presentation so parents can see what we do in schools. Staff is still in the process of writing and preparing the presentation.

Q&A from parents

When is the presentation taking place?

Date not yet set. Possibly May 30 or 23.

When is Sports Day?

Friday May 17. More info to come soon.

5. President's Report

- o Nothing to report. DPAC position still vacant. Vanja attended the DPAC meeting.

6. Canadian Parents for French (CPF) Updates <http://cpfburnaby.ca/>

- o Getting ready for the French Film Festival on Feb 9. Permission slips going home. All French classes are invited to attend.
- o Spring session for Parent Learning French with 15 spots available. Link available on PAC Facebook page and soon to come via School Email.

7. DPAC Updates <http://www.burnabydpac.com/>

- o Vanja went to DPAC meeting. This meeting was based on Treasurer and Financials. Useful notes to be circulated amongst PAC execs.
- o 2 DPAC members stepped down with 2 new members voted in with a 3rd member stepping down soon.
- o DPAC Meeting Minutes have fallen behind but hope to catch up soon.
- o If anyone's interested to learn more, please reach out to Vanja.
- o DPAC exec position vacant. Looking to fill it with new person or share role responsibility amongst current execs.

8. Emergency Preparedness Updates

- o Amastatia is unable to attend. Unfortunately due to her injury, it has been challenging to replenish the water inside the Emergency Bin. She is looking for someone to help her pick-up the water, and help restock the 10 cases of water. Vanja will go with Amastasia if no one else is able to assist.

9. Events & Fundraising Activities Updates

- o From Sept - December, we raised just over \$5000 for the school. Holiday Market was a huge success and we profited just over \$4000.
- o Christmas Neufeld profited \$462



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- o DFS Fundraiser profited \$336
- o Purdy's profited \$440
- o Congrats to Div 11 winning both pizza parties.
- o Thank you to all that volunteered for the December Santa's Pancake Party.
- o Thank you to those that ordered or volunteered for Milk & Hot Lunches. Reminder order due date is Wednesday before hot lunch date.
- o Jan - June Events:
 1. Purdy's Chocolate in Feb
 2. Neufeld in April/May, during BBQ season
 3. Jog-a-thon - Dave confirmed it was always PAC organized with the exception of Covid. Dave and Tina to touch base & organize offline.

10. Financial Statement Updates

- o Great to see teacher expense receipts come in. No further updates.

11. Old Business

- o Traffic Safety Committee – Dave didn't distribute communication to parents asking for volunteers. Vanja recommended communication to parents come from both Dave and PAC.
- o Safety of stone/wooden benches – Discussed possibility of coning off that section and Dave mentioned last time it was a district level position. All logs have been removed in that area. Children have been reminded to stay away. Incident investigation still ongoing. Dave cannot provide further comments.

12. New Business

- o Student lunch procedure discussion - Diana brought up current lunch eating time may be insufficient for children to finish their lunches. Other schools successfully flipped lunch and play time (i.e. play first then eat lunch). Perhaps something to consider for next school year? Dave is aware of many schools that do this. He has worked in 2 schools that tried it but then reverted back to the current schedule. Dave shared the results have been polarizing, some kids are hungry and miserable when they return to eat. Dave will bring this idea up with staff members and see how they think. Children usually socialize and not eat over lunch hour. According to Dave, main complaint with flipped schedules has been that it cuts into curriculum time for teachers because children are slow to finish their food before class. Dave thinks there are pros and cons to both options. Dave to bring up at the next staff meeting.
- o Managing big puddles and how to prevent students from jumping in them - There's 3 massive puddles in the school. Many Kindergarten children love playing in them and it's been challenging for parents to clean and prepare alternative wardrobe and boots for their children. Can we cone them off? Dave does not feel cones will deter children from playing in them. District has been made aware of the drainage situation. Grounds have visited a few times. Unfortunately one of the things that's happening is people play with the drains or fill it up with junk. Once drains are plugged then the puddle is formed. Dave shared that kids are very good at creating ditches, dams and waterways. It's not always the big puddles that get kids soaking wet. For the 2 days Vanja supervised over lunch hour, some children are literally in the pool of water swimming deep up to their heads. Can Dave ensure staff supervision when the puddles get this deep? There were no lunch monitors deterring children at that point. Dave to discuss with lunch supervising staff. To share educational pieces to communicate between parents and students so we can work together. Joana feels the big puddle at the bottom of the playground can get really deep, up to 6" of water. It may be a grading issue or replenishment of the current materials. Joana recommends mesh to prevent debris from piling up on the drainage area. Dave will remind grounds staff to ensure more periodic cleaning of the drains.



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- Communication between school and teachers - Parents have brought up communication around assemblies, school events. Parents were unaware of events that had occurred at school, or extreme weather communications whether kids will be kept indoor/outdoor during break...etc. Dave shared there is no set procedure that at X degrees students are kept inside. School had offered indoor opportunities with extreme weather, (e.g. library, music room or gym) were offered to students over lunch break over the day of extreme cold. Students were outside over the 15-minutes of recess. Dave shared the decision whether it will be an indoor/outdoor day is made 10-minutes before a break occurs. For the future, Dave to remind all parents to dress their children prepared for the weather. Vanja is wondering if staff is reminding children to wear their jackets before going outside. Diana recommends when there's extreme weather forecasted that some communication to parents would be appreciated. Dave says operationally teachers voluntarily sacrifice their lunch hour so childrens can stay inside. Therefore it would be difficult to guarantee indoor space in advance since indoor space relies on staff volunteers. Vanja recommended clarification and reminder for westcoast recess is always outdoors in extreme weather forecasts to all parents to avoid confusion. Dave shared that for assemblies, all staff have agreed that assemblies are not open to all parents, only specific families where there's specific student presentations at the discretion of the teachers. Vanja shared parents are interested in more participation. Dave promised to bring it back at the next staff meeting. Diana is concerned for equity that not all families are able to afford outdoor wear for extreme weather.

13. Adjournment – Next Meeting Dates:

- Every 3rd Wednesday of the month.
- February 21, 2024
- No meeting in March

Motion to Adjourn: Joana

Meeting adjourned at 8:32 PM.