



Date: April 19th, 2023
Time: 7:00 p.m. to 8:00 p.m

Meeting Minutes

Location: In person & Zoom
Meeting chair: Peter F.
Recorder: Helen L

Note: Numbering of the items below correspond to the numbering in the agenda. The items below are listed in the order they were discussed at the meeting, which may be different from the agenda due to the availability of the presenter at the time the item was scheduled to be discussed.

Call to order at 7:05 p.m.

1. Approval of Agenda

Moved: Brandi

Seconded: Shyam

2. Approval of [PAC Meeting Minutes 2023-02-15](#)

Moved: Terri

Seconded: Katie

3. Round Table Introductions

- President: Peter F.
- Vice-President: Arvind G.
- Treasurer: Shyam S.
- Secretary: Helen L.
- CPF Rep: Anthe H. & Tracy C. (regrets)
- DPAC Rep: Brandi R.
- Emergency Preparedness Rep: Terri B.
- Events & Fundraising Rep: Katie T. & Tina A.
- Members-at-Large:
 - Jassy J.
 - Loerella W.
- Inman Principal: Dave Maclean
- Head Teacher: Derek Cockram
- Educators in attendance: District Deputy Superintendent Roberto Bombelli, Board Vice Chair Kristin Schneider, and District Director of Instruction Nick Christofides
- Teacher in attendance: Ms. Iverson, Mr. Lee
- Non-executive parents in attendance (Room 11): Amastasia D., Zhouou H., Maria R.
- Non-executive parents in attendance (Virtual): Ed, Vlad Z., Crystal, Judy W., Tracy T., Mansur A., Nasheena L., Taisa, Nuria, Poonam M., Andrew, Fayaz, Jasmin, Mauricio P., Arosin

4. Debrief on recent Inman lockdown incident with District Deputy Superintendent

- The Principal and District staff provided a debrief of the February Community Incident at Ecole Inman Elementary. Due to the sensitivity of the incident, the speakers have requested specific debrief details not to be recorded.

5. Principal's Report



Since last we met the following things have happened:

- Intermediate Choir has started up and our choir will be performing next week at the Intermediate Choir Festival
- The Leadership students closed out February with their Book Sale/Exchange and their Intramural Fundraiser. The proceeds of which went to support relief efforts in Turkey after the earthquake
- Our track team is underway with an army of teacher coaches. Students have been braving the rain at Central High School in preparation for the all day track meet on May 5th
- Our Carnival celebration was a big hit just before Spring Break. With a series of stations throughout the school for classes to participate in. Everything from authentic Poutine and Crepes to paperball snowball fights and playing the spoons. Much fun was had by all.
- PSG Soccer Club has been coaching our young French Immersion students despite the inclement weather
- The majority of our primary classes ventured downtown via SkyTrain to partake in a beautiful concert put on by the VSO at the Orpheum Theatre.
- Our Dance Club has started up thanks to Mrs. Ramirez and two Moscrop Dance students.
- And we are halfway through our very successful Scholastics Book Fair. Even before our big night tomorrow during Student Led Conferences, we have met our benchmark goals.
- Student Led Conferences tomorrow night is a chance for us to welcome our community into the school. First in person SLCs for many families which will be exciting.
- We are at that point of the year where we start to look at planning for the next school year. With registration continuing to be strong, at this point it looks like we will continue to grow next year with at least one more division. I will be sending out an email form for parents to help us know more about your child's learning strengths and stretches as well as three students with whom they work well with.
- Lastly, we have two new additions to the Inman community and a third one on the way. Mr. Lee's class has successfully hatched their duck eggs today to the sheer delight of the whole school. Many visits to Mr. Lee's class today.

Q&A with PAC members:

- *When is Sports Day?*
Sports Day is May 19.
- *When is the Grade 3 graduation date?*
I don't even know this thing exists as I'm new. I will speak with staff to confirm the date soon. I am sure the staff members are taking care of it. I will check with Wendy.

6. President's Report

- Thank you to all parents for supporting & participating in Scholastic Book Fair this year after a 3 year hiatus. As of today, we have reached our goal of \$3000. We encourage parents to visit the Library tomorrow during Student Led Conferences 2-6pm and support our library fundraiser. Check out the classroom wishlist in the library if you would like to donate a book or two to your child's classroom. Ms. Bonner is over the moon thrilled and wants to express her gratitude and appreciation. Let's reach for the stars and aim for a \$5000 goal.
- Nominations and voting for all executive positions will take place at June 21 AGM.



- 3 known vacant positions in September 2023 – President, VP and DPAC Rep. Please note President & VP must be filled to receive gaming grant.

7. **Canadian Parents for French (CPF) Updates** <http://cpfburnaby.ca/>

- Not much to report from CPF at this time. Our last meeting was rescheduled for tonight so Tracy is there now to discuss Burnaby French summer camp planning. We will pass on information as it becomes available. Tentative dates are being planned for August. There are CPF camps being run in the Okanagan and on the Island so check them out if you will be in the area and want to join.
- Dave said the Okanagan and Island summer camps will require parent participants. No French skills required for parents.
- Parent French lessons begin the week of April 25, registration is open until the 23rd. Flyer went to parents this week; thank you to everyone for sending them out so quickly.

8. **DPAC Updates** <https://dpac.burnabyschools.ca/>

DPAC Meeting notes for Feb. 21, 2023

- *Presentation by Terry Gomez*
 - Emergency Preparedness in the Burnaby School District Terri accompanied me to this meeting.
- *Ishvar Khunguray discussed budget cycle and where we are at.*
 - Current picture – significant enrollment/growth this year.
 - Additional teachers and Education Assistants hired.
 - Higher replacements costs due to staff absences
 - Inflationary cost pressures
 - Facility capacity challenges in schools leading to infrastructure costs.
- *Presentation by Stoney Creek Community School Safety committee.*
 - Went over their Risk assessment, Teacher and administration Go Kits, Emergency Bin, Parent pick up outline, emergency bin inventory list.
 - **If you fail to plan, you plan to fail.**
 - Preparation and drills outline.

DPAC Meeting notes for April 17, 2023

- *New Long Range Facility Plan Presented by Russell Horswill*
 - From Gathering information, city, Data, community Burnaby Board of Education reviewed feedback
 - Presenting a final report and in June will submit it to the Ministry of Education and childcare.
 - Major Themes were: Classroom design -functionality, sufficient spaces and room for additional growth, outdoor space, incorporate technology, safety
 - Enrolment Growth- Be ready for influx, avoid overcrowding, meeting needs of student population, build for future population to avoid portables.
 - Capital Planning – build for future, shortage of land in Burnaby, new schools to accommodate growth, allow flexibility in catchment areas, conservation, renewable energy, school planning part of city of Burnaby planning, pursue solutions quickly
- *Students Input:*
 - Design – Improve washrooms, more outdoor spaces, functional



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- Capital planning – no portables, accommodate student growth to avoid overcrowding, School walkability, preserve environment/ecosystem, near transit, support lunch program (kitchen/Caf.) Plan safe walking routes.
- *Growth areas:*
 - Brentwood Town Centre, Bainbridge Community Village, Lougheed Town centre, Edmonds Town Centre, Metrotown
- *Enrolment Projections for Burnaby*
 - Elementary schools already at capacity and will continue to rise past max capacity for the next 10 years (2032/2033).
 - Secondary will see the max capacity reached by 2029/2030 school year and continue to climb.
- We are in the Central West part of SD41 and are reaching capacity here at Inman as is Douglas and Morley. Cascades is at capacity as is Brantford and Gilpin. Chaffey, Marlborough, Lakeview and Buckingham are all above capacity.
- Burnaby Central and Moscrop at capacity and projections show Central over capacity by 2028 and Moscrop by 2031.
- *Recommendations made for:*
 - Brentwood North Zone – 2 new schools, seismic improvement, expansion.
 - Cariboo Lougheed zone – Site acquisition/ New School, expansion to existing schools, seismic upgrades, plan for future expansion looking into Vertical High rise.
 - Kingsway West - Maywood seismic upgrade/ expansion, investigate future development, recreation facility, childcare and replacement school.
 - Edmonds monitor Taylor Park/Stride Avenue, complete replacement for stride, plan expansion, vertical High-Rise, catchment adjustment (Clinton/Edmonds)
- *District Recommendations:*
 - Classroom efficiency – avoid/delay Portables, pursue seismic mitigation projects, pursue full replacement projects, expand childcare, International Education, Maintenance and Service center requirements.
- Can find complete presentation after Friday April 21, 2023 on website.

DPAC topics:

- Effective as of now (September) gaming grant reduced to 24 months from 36. Gaming grant during Covid could be used for to pay BCCPAC fees can no longer be used, secondary no longer allowed to use for bursary or towards scholarships.
- BCCPAC looking for 2 reps from each zone. If interested please attend the AGM next month. BCCPAC advocates on behalf of parents/students in BC.
- Show and share – Windsor looking for fundraiser ideas that can be utilized for grandparents etc. that are out of province. 50/50 raffles held on line during Canuck games (Rafflenexus, rafflebox, sportshub). Admin cost, fee some will provide license. PAC CANNOT sign contract must go through principal and OK'd by Deputy Sec. Ishvar Khunguray.

9. Emergency Preparedness Updates

- No updates



10. Events/Fundraising Activities updates

- Katie said we raised \$230 from Purdy's campaign. Thank you to those who participated. Div 16 was the top winner and will receive a class pizza party.
- Movie Night is free admission and we strongly recommend families pre-purchase concession items through Munchalunch. We're still looking for parent volunteers.
- Neufeld Fundraiser planned for mid to end of May. Please stay tuned.

11. Financial Statement Updates

- We have to use the remaining gaming grant funds otherwise it expires.
- We have some cheques with \$430 profit coming in.
- We have someone interested in the Treasurer role for Sept 2023. Position to be confirmed in AGM PAC meeting.
- \$7500 gaming grant would be lost if we are unable to fill the President & VP position nex year.
- Dave said Secretary Ms. Sebez has requested PAC consumable funding be distributed in a single cheque at the start of the next school year instead of having individual cheques for each teacher. Shyam said the only challenge would be the field trips which are covered by the gaming grant. Dave said Ms. Sebez recommends receiving the lump sum at the start of the school year, and keep all the receipts with her and PAC to be reimbursed if there's leftover funds.
- For the current year \$16300 is the allocated PAC funding to support staff. When Derek calculated it was \$2000 over the allocation amount previously discussed. Terri recommends the breakdown of the total allocation be provided from Dave's team. There was no status quo from years before. The staff wishlist that was provided previously by Terri was a list of examples rather than a status quo.
- Dave recommends PAC to vote on total allocation for the next school year. Terri explained the previous process that has worked is at the beginning of the school year, Inman staff comes up with a wishlist based on priority. Terri explained staff would have the best understanding of how funds should be allocated instead of PAC making these decisions. Dave to work with Derek & Tatijana to decide how to best allocate the \$16300 for this year.

12. Old Business

- **Intermediate Rec Zone Committee** – We met a few weeks ago and decided to move forward with individual activity pieces instead of one large play space. We had a few staff attend the meeting and it was a good discussion. We have drafted sponsorship letters for the committee to review. Then the plan is to distribute sponsorship letters to corporations, or individuals offering various levels of contribution towards the playground. A few ideas include volleyball courts, gaga balls. Anybody interested in participating in the committee please email inmanpac@gmail.com. Next step is sourcing out the cost of these ideas and presenting them to the district. Committee to work with Dave to review the list of what would be appropriate for installation and decide order of installation priority.

13. New Business

- None

14. Adjournment - Next Meeting Dates

Every third Wednesday of the month.

- May 17
- June 21 AGM



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Motion to Adjourn: Helen.

Meeting adjourned at 09:20pm.