



Date: February 15th, 2023
Time: 7:00 p.m. to 8:00 p.m.

Meeting Minutes

Location: In person & Zoom
Meeting chair: Arvind G.
Recorder: Helen L

Note: Numbering of the items below correspond to the numbering in the agenda. The items below are listed in the order they were discussed at the meeting, which may be different from the agenda due to the availability of the presenter at the time the item was scheduled to be discussed.

Call to order at 7:05 p.m.

1. Approval of Agenda

Moved: Terri

Seconded: Tracy C

2. Approval of [PAC Meeting Minutes 2023-01-18](#)

Moved: Shyam

Seconded: Terri

3. Round Table Introductions

- President: Peter F. (regrets)
- Vice-President: Arvind G.
- Treasurer: Shyam S.
- Secretary: Helen L.
- CPF Rep: Anthe H. & Tracy C.
- DPAC Rep: Brandi R.
- Emergency Preparedness Rep: Terri B.
- Events & Fundraising Rep: vacant
- Members-at-Large:
 - Jassy J.
 - Loerella W.
- Inman Principal: Dave Maclean
- Head Teacher: Derek Cockram
- Teacher in attendance: Ms. Iverson
- Non-executive parents in attendance (Library): Katrina T., Tina A., Sharm D.
- Non-executive parents in attendance (Virtual): Andrew, Jeanne & Thomas, Malcolm P, Gustavo & Taisa, Jey, Javyn, Gabrielle B, Tracy C

4. Principal's Report

- Kindness month & Black Excellence month - calendar of events
- Pink Shirt Day - Assembly & presentations.
- Basketball teams attending competition tournaments next week.
- Just purchased significant reading resources for both French & English primary programs, and the books for the Battle of the Books for the intermediates.



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- Kindergarten projections - possibly +76 Kindergarten students for next year. Lots of new students in the Burnaby District. Likely an additional division in French, and possibly one more for English. Inman is in a healthy position.
- Feb 24 is District Pro D day. All teachers are off-site for training.

Q&A with PAC members:

- *Please update parents on the Burnaby District Long Term Facilities Plan.*
There was a survey and links with more info distributed to parents. Building-wise Inman is comfortably within capacity over the next 6-10 years compared to other schools in other areas (e.g. Brentwood) with significant building developments. Other areas are rebuilding schools or building brand new schools to increase capacity to meet the needs of the area. New federal initiative with Work-Study permits has also bumped the projected plan by 3-4 years.

Inman is listed at 441 capacity, and we're currently under capacity (i.e. at 90% capacity) and we should be ok for the next 10 years. A lot of other schools are currently at the edge or over physical capacity. We can technically run schools over capacity (e.g. with additional portables) or with various remedy options. The challenge is mainly on staffing. Some schools still have unfilled positions. Overall Inman is doing quite well compared to other schools in the district. We're the last district in the Lower Mainland to run an in-house Educational Assistance program, which ensures a healthy supply of newly trained EAs for Burnaby schools.

5. President's Report

- Sports Day coming up, date TBD. Cascade Sport Day is June 19.
- Teacher Appreciation Lunch is coming up.
- Peter & Arvind thanks all parent volunteers who have participated in PAC events. We're very lucky to be part of a team that is so supportive. Thank you to all volunteers.
- We have a few vacant PAC positions:
 - Currently vacant - Event & Fundraising Rep
 - Next year - President, VP, DPAC & Treasurer positions will be vacant come September. There is a potential interest for the Treasurer position and the person is currently working with Shyam. We need core positions filled - President, VP, Treasurer & Secretary (4 positions) to be eligible for the \$7500 Gaming Grant. Please reach out to the PAC via inmanpac@gmail.com if you have any questions or interest.

6. Canadian Parents for French (CPF) Updates <http://cpfburnaby.ca/>

- The French Film Festival was on February 10th at Metropolis for La Course Des Tuques. Overall, a success! Big thank you to all teachers and parent volunteers for making it happen. Any feedback (good, bad, mediocre is welcomed). Dave asked Anthe to inform CPF the Inman community was extremely impressed with how well the film festival was organized. We thought everything went really well.
- Parent French classes are ongoing. Interested in arranging another session but waiting to hear back from instructors.
- French summer camps are next on the planner. Parent membership in the CPF will be mandatory to enrol in the summer camp.

7. DPAC Updates <https://dpac.burnabyschools.ca/>

- Next DPAC meeting is next week in-person. More to report at the next PAC meeting.
- DPAC position will be vacant next year. Please reach out to Brandi if you have any questions.

8. Emergency Preparedness Updates



- We have a large green container bin by the basketball court (near Price Street) and inside is all of our emergency preparedness supplies. Thanks to Peter and his friend for donating time and supplies to build shelving in the container bin as it was previously challenging to access bins efficiently.
- Bins are inventoried and labelled
- The wood shelves are not bolted so can be re-purposed as needed (stretchers, shelter, etc)
- There are 3 folding tables, 2 canopies and across the side is a hanging chain with tools (e.g. clippers, hammers, axes...etc.). Eventually Terri would like to obtain bungee cords to strap the bins into place.
- Hard hats have been distributed to all classrooms to keep with First Aid backpacks.
- Mrs. Nordstrom will assist with labeling the hard hats and any extra hard hats are to be returned back to the bin.
- Terri will attend the next DPAC meeting Tues Feb 21 with Brandi to discuss district protocol around emergency preparedness. More to report back at the next meeting.

9. Events/Fundraising Activities updates

- As an interim measure, Terri is currently still running events until the role is filled.
- Hot lunch is open for ordering until March 29.
- Tracy T is coordinating the Easter Purdy's Chocolate Fundraiser. Campaign will run March 1-20, distribution April 5. Ordering links to come.
- Upcoming event Movie night is Fri March 3. Based on current movie votes, *Minions: The Rise of Gru* is in the lead. Pre-orders for movie night will open this Friday Feb 17 in MunchaLunch. Cascade has their Movie Night on Mar 3 as well. Terri doesn't expect there to be a conflict since typically with Inman Movie Nights, it is mostly primary students and families come together to socialize. PAC will not charge admission and will provide concession sale items.



- Scholastics Week over April 17-21 is a school event led by Ms Bonar, librarian. Scholastic has significantly increased their sales quotas for schools to be eligible for credits. The requirement is \$3,000 in total sales. We hope to combine in-person sales with online orders. This year Cascade is not doing Scholastic fair. Worst case scenario, school doesn't receive ordering credits but students who purchase will have new books at home. Best case scenario, we reach sales quota and Inman will be able to redeem credit for new books for the school. It will be the same week as Student Led Conference week with early dismissals (week of April 20). Ms. Bonar will facilitate a book wish list system rather than cash purchases during library time. Ms. Bonar will require parent volunteers to assist the event.
- Div 15 was the Neufeld Farms sale winner for pizza lunch. Lunch will be Feb 21 at 11:45. We need parent volunteers. Tasks include distributing pizza to students with tongs. Helen & Arvind to volunteer.
- Refundable beverage program setup to be handed over to students. Derek confirmed there will be student leaders designated to each division and Gr 6-7 students will help gather the refundables every Friday. Terri says it is fantastic Gr 6-7s are taking it on so they can pass on the message to younger students over lunch periods as lunch monitors the importance of cleaning beverage containers before recycling.
- Growing Smiles, the plants sale fundraiser, reached out to PAC to see if we're interested in organizing a fundraiser again this year. PAC didn't have a lot of sales last year and only profited \$200 last year. If there's anyone interested in organizing this spring plants fundraiser please take it on. The only catch is we need to hit minimal sales to waive the delivery fee. Katie & Tina to connect with Terri offline to learn more.

10. Financial Statement Updates

- Not much has changed since last meeting
- Account balance \$16144.18
- Gaming account balance remains mostly unused \$17325.17
- TD e-transfers account roughly at \$12000

11. Old Business

- **Playground Committee update (Renamed Intermediate Structure Committee)** – Dave mentioned if we fundraised for a playground we'll be constantly chasing this initiative. Dave and staff offered the option of offering other smaller structures or games for intermediate students. Derek shared an option called "gaga ball", which is a milder, gentler version of dodgeball within an octagon structure. Players get inside the octagon and strike the ball with their fists. Derek noticed on the playground there are not a lot of baseball players and the baseball field is unused. We have the space on our gravel field and we can build a gaga ball field to anticipate it to be used by a lot of intermediate students. Gaga ball structure is roughly \$4000-6000 to install. Ms. Iverson mentioned gaga ball is very popular amongst her day camp students. It can even be done inside the gym and used during class. It is lower cost and very popular. Terri recommended restarting this committee and changing the name to Intermediate Structure Committee. Dave recommended an outdoor volleyball net. If we can create a permanent structure such as a volleyball court. There are lots of other structures that would be suitable while offering wide variety for everyone. Soccer is also super popular, if we can create smaller soccer fields for mini games because now it only allows for cross



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field playing and younger students often can't play if old students are already playing. Terri to restart this committee. Those interested please contact inmanpac@gmail.com

12. New Business

- None

13. Adjournment - Next Meeting Dates

Every third Wednesday of the month.

- April 19
- May 17
- June 21 AGM

Motion to Adjourn: Arvind.

Meeting adjourned at 08:05pm.