



Date: November 16th, 2022
Time: 7:00 p.m. to 8:00 p.m

Meeting Minutes

Location: In person & Zoom
Meeting chair: Peter F
Recorder: Helen L

Note: Numbering of the items below correspond to the numbering in the agenda. The items below are listed in the order they were discussed at the meeting, which may be different from the agenda due to the availability of the presenter at the time the item was scheduled to be discussed.

Call to order at 7:05 p.m.

1. Approval of Agenda

Moved: Loerella

Seconded: Shyam

2. Approval of PAC Meeting Minutes 2022-10-19

Moved: Helen

Seconded: Loerella

3. Round Table Introductions

- President: Peter F.
- Vice-President: Arvind G.
- Treasurer: Shyam S.
- Secretary: Helen L.
- CPF Rep: Anthe H. & Tracy C.
- DPAC Rep: Brandi R.
- Emergency Preparedness Rep: Terri B.
- Events & Fundraising Rep: Terri B.
- Members-at-Large:
 - Jassy J.
 - Loerella W.
- Inman Principal: Dave Maclean
- Head Teacher: Derek Cockram
- Non-executive parents in attendance (Library): Maria R., Tina A., Farbridge R., Keyosha W.
- Non-executive parents in attendance (Virtual): Joshua, Katrina T., Srinivasarao D., Vishnu P., Maribon, Julio, Crystal, Malcolm P., Judy W., Amy B., Jeanne & Thomas, Hanna V., Andrew

4. Principal's Report

- Excited to announce that we have staffed all of our positions for the year. Very happy with the newest staff member that we were able to fill. Danielle Burkett as FRIMM LSS 0.2 FTE, 2 new EAs and Andi Eisler as 0.3 FTE ELL.
- Holiday concert will be on Dec 13th/14th. Stay tuned for more info. Divisions will be assigned one day or the other and \$4 tickets will be available through cash online. 2 tickets per family to ensure that we keep to capacity restrictions in the gym.



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- Some clubs that are up and running now are drawing club, volleyball, primary Wed choir, concert choir and leadership. Thanks to the teachers who are volunteering their time.
- Big shout out to Mrs. Nordstrand and the team of teachers who put on our a moving Remembrance day assembly and it was lovely to see so many parents out.
- Staff Wish list. Teachers unanimously request two items. The first would be an increase to the consumable budget (ideally up to \$250) and also they would like a one bus (\$600-800) per class budget for fieldtrips, particularly for primary classes. In addition, there was a request to supplement the library budget to purchase hard to find books.
- I will also be sending out a wish list form again now that teachers are more settled into their year.

Q&A with PAC members:

- *How many teachers are at Inman?*
27 teaching FTE. Dave to share with PAC list teacher list and breakdown.
- *How many intermediate classes are at Inman?*
We have 5 intermediate classes. Children under 12 ride free on transit, so it's not a cost problem, because we only need passes for adults. Keyosha offered free tickets from work to possibly supplement adult passes for field trips for intermediate classes.

5. President's Report

- None

6. Canadian Parents for French (CPF) Updates <http://cpfburnaby.ca/>

- French film festival has previously been hold due to Covid. It is back this year. CPF is hoping to have it at end of Winter Festival, likely 2nd week of February. CPF to double check with CPF rep teacher at Marlborough and confirm with all the other schools when the festival will be hosted. Location will be at Metropolis Metrotown. Non-CPF children are welcome to attend as long as they cover their own transportation and pay \$6-8 dollars to participate. More details to come.
- Skating with Bonhomme is on Dec 10, 4:15pm for CPF family members at Scotia Barn (previously known as Canlan Ice Sport Burnaby 8 Rinks). All CPF members are free to attend. Non-CPF members are also welcomed to attend. If you're a non-CPF member, it will be \$4/person and it does not include skate rentals.
- Gentle reminder if you're interested in doing CPF book subscriptions to get your orders in soon. In your order, put Inman as the delivery address because for each 10 books ordered, the class gets 1 free book.
- Mme Jenny has applied for CPF grants for the school, including book subscriptions and arts grant up to \$500.

7. DPAC Updates <https://dpac.burnabyschools.ca/>

- Next DPAC meeting is not until Monday Nov 21. No updates.

8. Emergency Preparedness Updates



- Terri to go over to the bin and reorganize content. Terri to obtain updated classroom list from Dave to include in Earthquake Bin.

9. Events/Fundraising Activities updates

- Thank you, Save-on-Food Old Orchard location (Kingsway & Willingdon), for their generous donation of holiday treats today. They always support our school and donate a lot throughout the year. They also fill our milk order program. We are very grateful for their generosity of gift cards and prizes for various past PAC events also. We encourage everyone to support them in return, their staff are friendly, so feel free to stop by their store.
 - Fri Oct 28, Halloween Party was a huge success. Pizza was supplied by Hi5 Pizza which sold out twice. Thank you, all Inman families, for your generous food drive donations, items were donated to a local neighborhood house. Thank you Gr 7s for volunteering at game stations. Everybody had a great time! The learning for future events is to ensure we have enough parent volunteers to help get through concession sales and lineups. All parents have been very patient. More parents wanted the dance party but the concession lineups blocked the way. Maybe next time we can move the lineup to the hallway.
 - Upcoming Activities (also listed in Nov PAC newsletter)
 - Purdy's fundraising campaign (deadline Mon Nov 21, pick up Wed Dec 7 afterschool in gym)
 - Gift Card fundraising campaign – it has not been as busy this year primarily due to switching to online ordering. Paper hardcopy orders remind parents to place an order. (PAC is offering class incentive prizes, most sales class gets a pizza party). Deadline to order Mon Nov 28, pick up Wed Dec 7 afterschool in gym.
 - Neufeld Farms fundraising campaign, lots of orders (PAC is offering class incentive prizes, most sales class gets a pizza party). Deadline to order Wed Nov 30, pick up Sat Dec 10 (2-2:30pm school parking lot)
 - Saturday Dec 3 is the Holiday Market - Mark your calendars! Event is free admission, with 30+ vendors. We received lots of positive feedback from community, and there is a Facebook event with vendor spotlights. Tina and Katie have worked hard to bring this event to Inman, and their promotion in the community is recognized in the Burnaby Now newspaper. Parking notice for the fair - staff parking lot will be reserved for vendors. Suggestion to slip notices to Inman neighbours so they're aware of busy event-based parking. Terri to contact the city to see if they have suggestions.
 - Santa Pancake Breakfast – Burnaby Firefighters used to donate their time for Inman. Unfortunately, this year they're still not ready to participate. We don't want to have the event conflict with the Winter concert. Dave suggested the Friday on last week of School- Fri Dec 16. Terri and Dave to coordinate details offline.
 - PAC has 6 new beverage recyclable posters & bins placed around the school. PAC will be responsible for emptying these containers every Friday. Keyosha has volunteered to help Terri with transporting collected recyclables to donation sites. Dave will work with staff on communicating proper rinsing before putting into bins to students to prevent fruit flies.
 - Thank you Dave and district staff for getting an electrician to come in to test the donated stove and fridge in the PAC kitchen. PAC now has an operational stove and



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fridge. Reminder we have no vent/range hood in the kitchen so no frying or heavy cooking is allowed.

- Terri to work with Dave & staff on 2023 events so PAC events do not conflict with school events. Terri to share with Dave the list of PAC event proposal. Terri suggests movie nights will be easy to generate profits in order to fulfill staff wish list items.

10. Financial Statement Updates

- School Spirit Wear fundraiser just wrapped which school collected \$2400 altogether, true profit to be calculated.
- PAC Halloween party collected \$2400, netting profit of roughly \$1155.
- Munchalunch hot lunch is going really well.
- Levelled Readers fundraiser to be added to future wish list.
- Executives to have a meeting to review this year's budget and confirm with Dave details on staff wish list.

11. Old Business

- **Playground Committee update** – No updates.

12. New Business

- **None**

13. Adjournment - Next Meeting Dates

Every third Wednesday of the month.

- **December** – no meeting
- **January** – Wednesday, Jan 18, 2023 @7pm
- **February** – Wednesday, Feb 15, 2023 @7pm
- **March** – no meeting

Motion to Adjourn: Peter.

Meeting adjourned at 07:55pm.