

Date: February 17, 2021
Time: 7:00 p.m. to 9:00 p.m.

Meeting Minutes

Location: Virtual via Zoom
Meeting chair: Peter F.
Recorder: Phong T.

Note: Numbering of the items below correspond to the numbering in the agenda. The items below are listed in the order they were discussed at the meeting, which may be different than the agenda due to the availability of the presenter at the time the item was scheduled to be discussed.

1. Call to order 7:00 p.m.

Round Table Introductions

- a. President: Peter F.
- b. Vice-President: Phong T.
- c. Treasurer: Loerella W.
- d. Secretary: Lizet C.
- e. Fundraising Coordinators: Kristy H. & Tracy T.
- f. CPF Rep: Kristy H.
- g. DPAC Rep: absent
- h. Members-at-Large: Avita S.
- i. Inman Principal: Kelly Chow
- j. Head Teacher: Holly Lloyd
- k. Teacher: Sara Beatovic
- l. Non-executive parents in attendance:
 - i. Amin
 - ii. Caique S.
 - iii. Constance
 - iv. Doris
 - v. Eva
 - vi. Fei X.
 - vii. Kevin
 - viii. Michelle
 - ix. Paula
 - x. Ravin

2. Approval of Agenda

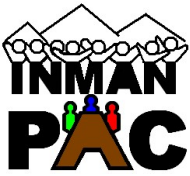
Moved: Phong T. Seconded: Loerella W.

3. Approval of November 18, 2020 PAC minutes

Moved: Phong T. Seconded: Loerella W.

4. President's Report

- a. Update on PAC Donation fundraiser:
 - Loerella will provide an update on financials during agenda item no. 5. Financial Statements.



- Kristy will provide an update on fundraiser activities during agenda item no. 6. Fundraiser Activities Report.

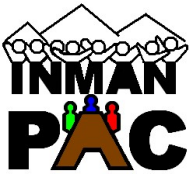
5. Financial Statements

- a. Update on financials
 - i. Please see attached financials.
 - ii. Discussion in regard to levelled readers:
 1. They are sitting in the library.
 2. The school is making sure it stores them in an organized way before rolling them out to the students.
 3. The \$10,000 spent is only a dent to the wish list.
 4. Decodables are levelled readers at that age level (e.g., in K to 1, they're not complete sentences).
 - iii. Purdy's new fundraiser is not in the forecast yet.

7. Canadian Parents for French (CPF):

There were two Canadian Parents for French (CPF) meetings since our last PAC meeting. Any parents who are interested can join CPF, you can visit their website for more information: cpf.ca

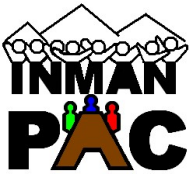
- a. CPF AGM (Nov. 26, 2020) – attended by Kristy H. and Peter F.
 - i. Elected positions for the school year.
 - ii. We discussed the literacy grants, resources grant, and high school awards:
 1. These will all continue this year.
 2. Inman staff are in discussion of how it's going to spend.
 3. Now, resources grant can be spent on books, too.
 - iii. Mandate is to create community.
 - iv. CPF held a successful parent appreciation night in February 2020. Many other events were cancelled due to Covid, such as the annual picnic and trip to Quebec.
 - v. CPF is hoping to offer virtual French lessons, but they have not yet secured a teacher.
 - vi. CPF is planning to offer a free snowshoeing event for families in the future.
 - vii. Free reading club—someone will read aloud a French story to whomever wants to join.
- b. CPF Meeting (Feb. 11, 2021) – attended by Kristy H.
 - i. CPF will be providing certificates to French Immersion students in Grade 7 and 12, they will be delivered to schools like in the past.
 - ii. We discussed the CPF literacy and resource grants, which were \$250 each. Some schools chose to do a book subscription for the literacy grant (a monthly book subscription that comes from Paris), others chose to select their own books. There was also money for each school to purchase two French DVDs. Inman is still in the process of spending the grants.



1. The reason why Inman is taking time to decide the resources is because Kelly's guidance is to make sure that resources are 1) well used and 2) stand the test of time—and not just buying the latest fad or for just one staff member.
2. Kelly also noted that most publishers are back East where French is different than French Immersion in BC.
- iii. CPF is still planning to offer a free snowshoeing event, possibly at Mt. Seymour. They have not yet selected a date or made any plans.
- iv. CPF is in the process of organizing a free "Reading Club" via Zoom. It will be a read aloud of a French story, possibly in the evenings. More details will follow.

6. Fundraiser Activities Report:

- a. Purdy's Easter fundraiser:
 - i. Financials:
 1. Goal: \$500
 2. Sales: \$525
 - ii. We need to provide screenshots of where to enter division number and student's name. Peter said that Helen can help with this.
 - iii. Plan for sorting the chocolates:
 1. We need to find a space for sorting the chocolates.
 - a. Under the cover doesn't work because it's the access point to the washrooms during recess and lunch.
 2. Sorting is scheduled for Wednesday, March 10, 2021.
 3. Plan:
 - a. Close the gym off.
 - b. Parents come in through outside entrance only.
 - c. Just means that kids can't go to the gym that day.
 4. Avita noted that if there are less orders, then maybe it will take less than this year than the five hours in previous years.
 5. Kristy pointed out that she thinks it's a mistake if we plan on sorting in the afternoon and promising a pick-up time the same day because you'll make mistakes rushing.
 - a. We decided that we will not distribute the same day as the sorting.
 6. First, let's target the number of helpers we need:
 - a. Need 5 or 6 helpers.
 - b. We can wait till closer to the date to finalize plans.
 7. Orders weren't digitized when Kristy did it last year so that we can extract it into Excel to manipulate the data to help with distribution.
 - a. Tracy confirmed that the data isn't digitized this year either.
 8. The following parents volunteered to help with sorting:
 - a. Avita
 - b. Kristy



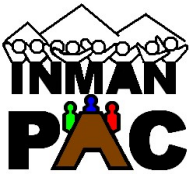
- c. Peter
 - d. Tracy
 - 9. Sharma noted that four volunteers should be sufficient. When orders close on March 1, we can send out an e-mail asking for help, if necessary.
 - 10. Kelly does not think that distribution will be a problem.
8. **DPAC** <http://www.burnabydpac.com/>:
Peter reported that no meeting has been held since the first DPAC meeting.
9. **Principal's Report:**
- a. Pink Shirt Day Feb. 24 (Dress in Pink); during the month of January and February Teacher and Principal have focused on Kindness (stories read, Random acts of kindness)
 - i. Assembly Feb. 24 activities include a short video about why celebrate Pink shirt day, short stories written by intermediates on shapes, singing.
 - b. District Pro D Day is Friday Feb. 26 (Teachers will be participating with Coquitlam School district on many online offerings)
 - c. Gr. 7 public speaking contest—still happening just doing it virtually.

Report cards

- d. Go home last day before March Spring Break
- e. How are teachers communicating student learning? Making learning visible?
 - i. Mr. Chow explained using the analogy of watching your child play soccer, from practicing to games and then being asked "How do you know your child is learning/developing as a player?" You use what you see each time you are attending the practice or game—i.e., you are being provided with evidence. How is this done in the classroom?
 - 1. Teachers use a variety of mediums: FreshGrade, digital portfolios, three-way conferences.

Technology

- f. Teachers are always prepared:
 - i. What happens if we need to shut down in-class instruction?
 - ii. That is why we have introduced Microsoft Teams. Teams is something they've used before.
- g. What is the purpose of the tech use at an early age? Depends on the tool and depends on the context. The use of technology is a tool and just like any tool we need to know why we are using it and for what purpose.
- h. Why use of tech is a priority in school? Because this is the world that our children are living in. We teach critical thinking skills and other core competencies
- i. How does this screen access work (how long, what kind of content)? Length of time is based on age and the type of activity:
 - i. Kindergarten students are not in front of the computer for long periods of time because attention span is so short.



- ii. Grades 1 to 3 have learned what are the different components of a computer:
 - 1. How do you turn it on and off?
 - 2. How do you log onto Teams?
 - 3. Learning about One Drive and how to copy pictures to it.
- iii. How to be a good digital citizen (e.g., Facebook has a minimum age limit)

Health and Safety Updates

- j. What are the new changes? Mask wearing, music/singing, PE activities and daily health check:
 - i. We have a larger number of students (compared to before winter break) wearing masks even though it is not required in primary.
 - ii. All teachers wear masks the entire day.
 - iii. New provincial health order requires masks when singing.
- k. Reminders about parents gathering and the “social bubble” that is talked about
- l. No positive cases or exposures at Inman

Registration

- m. French Immersion:
 - i. Make sure they are in the French catchment and not the English catchment.
 - ii. It is a lottery using a random number generator.
 - iii. If you are in Inman, you are automatically moved to Cascades even if you are out of catchment or out of district because Inman/Cascades is considered one school for French Immersion.
- n. You do not have to change schools because you move.

10. Adjournment:

- a. Items to add to the agenda for the next meeting:
 - i. Avita proposes adding a more in-depth discussion in regard to teacher appreciation.
 - ii. Discuss possibly having another round of direct fundraising.
- b. Next Meeting Dates:
 - i. Wednesday, April 14, 2021
 - ii. Wednesday, June 16, 2021 (annual general meeting)