



École Inman Elementary School

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School Website: <http://inman.sd41.bc.ca>

PAC Meeting Minutes

Date: Apr 4, 2018

Location: Inman Library

Meeting Chair: Jaclyn P.

Recorder: Esther N.

Attendance: Jaclyn P. – President; Lori C. – Vice President, Jay F. – Treasurer, Esther N. – Secretary, Tina Q. – Member-at-Large, Christine N. – Member-at-Large, Mr. Chow – Inman Principal, Mrs. Giacomazza – Head Teacher/Librarian, Rohan Matts – Burnaby Parks, Recreation & Cultural Services.

1 Call to Order

- a. The meeting started at 7:05 pm.
 - i. Round table Introductions

2 Approval of Agenda

- a. Motion: Approval of agenda
 - i. *Moved: Tina* *Seconded: Christine* *Carried*

3 Approval of Nov 1 2017 and Dec 6 2017 and Jan 17 2018 minutes

- a. Motion: Approval of minutes.
 - i. *Moved: Tina* *Seconded: Jay*

4 Burnaby Parks, Recreation & Cultural Services (Rohan Matts)

- a. Rohan highlighted current and upcoming events:
 - i. The Affordable Fun flyers and Current Arts Guides for Spring & Summer and Leisure Guides are out
 - ii. The Walk 30 initiative starts Monday, where you walk 30 minutes a day and log your time online
 - iii. We have canoeing and kayaking at Deer Lake and Barnet Marine Park
 - 1. There is a Used Kidstuff Sale at Bonsor at 9am on Apr 8th
 - iv. Summer camp registrations are open now
 - v. The Kids Activity Guides that advertise park schedules come out at the end of month
 - vi. Wesburn Family Picnic and Movie Night
 - 1. We are looking for movie suggestions. If you have one, please send Louise an email. We get distribution rights for the film we choose. We had Moana last year.

- b. Rohan asked if there is any feedback on after school programs for this year? We have surveys people can fill out.
 - i. Jay thought Inman programs were well attended in the Fall.
 - ii. Rohan mentioned that for Spring the All Sports has a lot of space and the Babysitters Program started today but has space. We don't run them very often. Parents can still sign up.
 - iii. Jay said Inman had a good mix of sports and art-oriented, science and nature programs.
 - iv. Rohan asked if Jaclyn has the link to the online survey to send out?
 - 1. Mr. Chow will send it out on the listserv and keep the brochures at the office.
 - v. Rohan said if parents have any questions, please feel free to contact Louise as she is really good at getting back to people.

5 Principal's Report

- a. Online attendance will be in place by end of April; training will be provided this month for staff
 - i. This doesn't affect parents. We have the same procedures as before.
- b. School Review of the School Plan is April 12 at 1:00 pm
 - i. This is a conversation about our school and the areas we are proud of
 - ii. One area we are exploring is writing. What are areas of weakness for us as a school? Do parents have any feedback? What areas of writing would you like to see the school work on?
- c. On April 20th there is a French Play at 1pm.
 - i. Cascade students will walk up and join us at Inman
- d. Summer School Registration opens Monday April 23; Secondary registration opens Wed April 25
 - i. Registration will be done all online this year.
 - ii. Summer School will be at Inman this year
 - 1. Last year it was offered at Cascade.
 - 2. Mrs. Giacomazza will be the site supervisor here at Inman
 - iii. Reminder that every BC student receives one free summer course; Secondary two free courses
 - iv. Examples of courses offered:
 - Skill Development- Primary
 - Skill Development- Intermediate
 - Skill Development Primary - French
 - Ready! Set! Go! Going Into Grade 1
 - Ready! Set! Go! Going Into Grade 4
 - Surprising Science – Primary & Intermediate
 - Writers Workshop - Primary
 - Intermediate Sports & Rec

- e. School climate study
 - i. This study is run by UBC
 - ii. It covers school safety, peer interaction, bullying and connection to adults.
 - iii. The research is clear that if we understand the school climate, we can strengthen it.
 - iv. When students attach to two or more adults in the school, they have more success in school.
 - v. Parents have the right to opt out of this study
- f. Writing – is there anything parents would like to see our school work on?
 - i. Jaclyn suggested working on putting things into paragraphs and using introductions, bodies and conclusions.
 - 1. Mrs. Giacomazza commented this is always ongoing
 - 2. Tina said it is good to have consistent follow through
 - ii. Mr. Chow asked parents to think about it and give more feedback when they are ready
 - iii. Tina said that kids are told to use more descriptive phrases and sometimes they aren't really sure what that looks like? She suggested to maybe show samples of writing that is plain and show writing that has more description
 - iv. Jaclyn said that learning paraphrasing is important
 - v. Mr. Chow said this is the same question we will be posing to our teachers. What are the differences, French vs. English? We will be evaluating writing at the primary level to see what the key elements are. Also using collaborative marking to align our assessment practices. As well, looking at French and English resources and what's available.
 - vi. Esther said that while they are learning to write, at the same time they also need to learn what is a fact and what is a good source. It's hard to figure that out when you are a kid researching on the internet.
 - 1. Christine said when she is teaching Brownies at the Grade 2 and Grade 3 level, they have trouble distinguishing fact and opinion when looking at internet sites.
- g. Upcoming events:
 - i. Pro D Monday April 23
 - ii. April 27 School Wide Earthquake Release 2:15 pm
 - iii. May 7; 9:00 am Music Monday
 - 1. Celebration of music across Canada; assembly format

6 Head Teacher's Report (Mrs. Giacomazza)

- a. No report at this time.

7 Financial Report (Jay)

- a. Almost nothing to report from last time. Still haven't received funds from sushi lunch yet. To make it easier for Karen, she is going to collate all field trip bus rides onto one bill. The budget won't reflect that until the end.
- b. The Krusteez refund for the Pancake Breakfast came in at \$22.
- c. There still hasn't been a charge for the Artist in the School program.
 - i. Mr. Chow said this past year, we had Milton Randall. Staff is wanting to use that money to roll into next year. So, we will book the artist now for September. The reason why is that we did have a performer coming for a joint performance with Cascade but it was cancelled.

- d. Jay asked if there is going to be a school wide activity?
 - i. Mr. Chow said we will wrap that together into one because of the cost.
- e. Jay asked if the school will pay for the movie night license and PAC will pay back half to the school?
 - i. Mr. Chow confirmed yes.
- f. Mr. Chow mentioned that Cascade is having a bottle drive on the same day as Mme Nordstrand's bottle drive

8 Parent Volunteers

- a. Family Movie Night
 - i. Christine says Signy needs more volunteers
 - ii. Mr. Chow said that before we pay for licensing, how about we secure a date and secure volunteers
- b. Grade 7 Parent Rep
 - i. Jaclyn can help out as Gr 7 rep with Angelina
 - ii. Friday June 22nd is the Grade 7 Leaving Ceremony
- c. 2018/2019 PAC Executive Nominations
 - i. Jaclyn said we are losing Secretary and one member-at-large.
 - ii. Jay said perhaps it is worthwhile highlighting the reduction in the number of PAC meetings
 - iii. Christine suggested some PAC executives should be at the Welcome to Kindergarten on June 7th. It would be good to bring donuts and coffee and talk to people in person.
 - 1. Jaclyn added maybe the AGM should be moved to after the Welcome to Kindergarten?
 - 2. Mr. Chow said when parents see there is an organized large group, you can get more people to come out to meetings. The goal should be to get parents to attend PAC meetings.
 - 3. Christine said if you are coming into kindergarten what happens a lot is the PAC parents all know each other. It was very intimidating, and she didn't come again until after she had volunteered.
 - 4. Mr. Chow asked if not having child minding makes a difference?
 - iv. Jay thought the Parent Education Night is a particularly good opportunity since it is put on by the PAC and there are usually people who attend them who aren't regulars here.
 - 1. Jay asked who the school liaison officer is? That would be someone parents would want to hear from.
 - o Mr. Chow said Frank Tarape is the school liaison officer and he can certainly talk to him.
 - o Jay said topics of interest would be things from the RCMP perspective and what the school liaison officer does.
 - v. Jaclyn proposed to change the AGM date to Wed Jun 13th, so there would be no meeting in May.
- d. Milk Program
 - i. Christine said she would send out a mass email and there are a few people who can continue the program when she leaves at the end of the year for Cascade.

9 Canadian Parents for French (CPF)

- a. No report at this time.

10 DPAC <http://www.burnabydpac.com/>

- a. No report at this time.

11 New Business Items

- a. Walkathon
 - i. Mr. Chow said it is on our agenda for the staff meeting on the 16th and the 18th committee meeting.
 - ii. Mr. Chow said our walkathon will be different from Cascade because our students are younger. We are looking at routes and safety.
- b. Staff and Teacher Appreciation lunch
 - i. Date set for Thursday June 14th
- c. Earthquake bin
 - i. Mr. Chow said they got rid of the water. The earthquake bin needs a new lock. We made multiple keys and they don't work. We will get back to PAC with the cost for the lock. Clay H. is recharging the walkie talkie batteries.
- d. Sushi lunches
 - i. Mr. Chow said one of the things parents request is more hot lunch days.
 - 1. Christine said we need to get more volunteers
 - 2. Mr. Chow wondered if Munchalunch or something like that would make it easier. However, there is a cost.
 - o Christine said we should see what vendors work well first. Suncrest makes roughly 15 cents off each sub. Cascade dropped Boston Pizza. It has to be cost effective. There are a lot of primary kids here and they eat small lunches. Pizza is always good. Sushi is easy to do, and the vendor is good.
 - Mr. Chow said we will do an even better job this time around. The classes all come down to the library to pick up their food. The adults read out what they need from the orders and the Gr 7s are runners
 - ii. Mr. Chow wondered about having snack days? Or milk/cookie days? Obviously, we would need parent volunteers.
 - 1. Christine thought the Gr 7s could do it with added help.
 - iii. Jaclyn said this year for Sports Day we will use the same vendor as the Gr 7s do for their pizza days. It will create less confusion with parents as to how big the pizza slices are.
 - iv. Christine said we have a popcorn maker, so we could do popcorn sales
 - v. The next Sushi lunch will be May 10th
- e. Staff Appreciation Gift - Water cooler
 - i. Mr. Chow will bring to staff to see if they still want the water cooler
 - 1. Jaclyn said if they want that it can be part of the staff appreciation gifts.

12 Adjournment – Next Meeting Dates

- a. AGM – Wed Jun 13, 2018
- b. Adjourned – 8:05 p.m.